

RIVERSIDE COUNTY TRANSPORTATION COMMISSION

EXECUTIVE COMMITTEE

(COMMISSIONERS STEVE ADAMS, MARION ASHLEY, BOB BUSTER,
MARY CRATON, TERRY HENDERSON, BOB MAGEE, JEFF STONE,
JOHN TAVAGLIONE, MICHAEL WILSON, ROY WILSON)

9:00 A.M.

WEDNESDAY, JULY 11, 2007

County of Riverside Administrative Center
Conference Room A
4080 Lemon Street, Third Floor, Riverside

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if you need special assistance to participate in an Executive Committee meeting, please contact the Clerk of the Board at (951) 787-7141. Notification of at least 48 hours prior to meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

- 1. CALL TO ORDER**
- 2. PUBLIC COMMENTS**
- 3. APPROVAL OF MINUTES – [APRIL 11, 2007](#)**
- 4. ADDITIONS/REVISIONS** *(The Committee may add an item to the Agenda after making a finding that there is a need to take immediate action on the item and that the item came to the attention of the Committee subsequent to the posting of the agenda. An action adding an item to the agenda requires 2/3 vote of the Committee. If there are less than 2/3 of the Committee members present, adding an item to the agenda requires a unanimous vote. Added items will be placed for discussion at the end of the agenda.)*

5. CLOSED SESSION

Overview

Public Employee Performance Evaluation

Title: Executive Director

Conference with Labor Negotiators:

Agency representatives: Chair or designee

Unrepresented Employee: Executive Director

6. EXECUTIVE DIRECTOR'S CONTRACT

Overview

This item is a placeholder to allow the Executive Committee to take action, if desired, to amend the Executive Director's contract pursuant to discussion in closed session.

7. ADJOURNMENT

The next Executive Committee meeting is scheduled to be held at 9:00 a.m., **Wednesday, September 12, 2007**, Conference Room A, County of Riverside Administrative Center, 4080 Lemon Street, Third Floor, Riverside.

RIVERSIDE COUNTY TRANSPORTATION COMMISSION

EXECUTIVE COMMITTEE

April 11, 2007

Minutes

1. CALL TO ORDER

Chair Terry Henderson called the meeting to order at 9:30 a.m., on Wednesday, April 11, 2007, at the Riverside County Transportation Commission's Conference Room A, 4080 Lemon Street, Third Floor, Riverside, California 92501.

Commissioners Present

Steve Adams
Marion Ashley
Bob Buster
Mary Craton
Terry Henderson
Bob Magee
Jeff Stone
Michael Wilson
Roy Wilson

Commissioners Absent

John Tavaglione

2. PUBLIC COMMENTS

There were no requests to speak from the public.

3. APPROVAL OF MINUTES

M/S/C (Wilson/R. Wilson) to approve the minutes of February 14, 2007 as submitted.

Abstain: Craton

4. ADDITIONS/REVISIONS

Eric Haley, Executive Director, noted a revision to Agenda Item 6, *"Procurement Policies Manual"*.

5. MEMORANDUM OF UNDERSTANDING NO. 07-19-119-00 WITH THE COUNTY OF RIVERSIDE FOR THE PROVISION OF CARPOOL SERVICES TO COMMISSION EMPLOYEES

Robert Yates, Program Manager, provided an overview of the memorandum of understanding with the county of Riverside (County) to allow Commission employees to participate on the County carpool program.

M/S/C (R. Wilson/Adams) to:

- 1) Adopt a policy wherein Commission employees would become eligible to formally participate in the County of Riverside (County) Carpool Program; and,**
- 2) Authorize the Executive Director, pursuant to legal counsel review, to enter into Memorandum of Understanding (MOU) No. 07-19-119-00 with the County for the provision of these services.**

6. PROCUREMENT POLICIES MANUAL


Sheldon Peterson, Program Manager, presented the Procurement Policies manual. He provided background information as to the need to update the previous policies as well as highlights from the new manual.

M/S/C (Stone/Adams) to adopt the Procurement Policies manual as a new set of policy guidelines for the procurement and contracting activities of the Commission, contingent upon legal counsel review as to conformance to state and federal law.

7. ADJOURNMENT

There being no other items to be considered, the Executive Committee meeting adjourned at 9:38 a.m.

Respectfully submitted,



Jennifer Harmon
Clerk of the Board